

# Important Information Regarding Music Tuition

Once you register for lessons, LMS staff will then seek to assign a tutor to the student. You should receive an email when this has been completed and the presumed standard charges are then raised to the account. Invoices are sent out at a later date.

## Lessons

36 lessons are offered in the next academic year (2023/24). Charges will be per lesson, charged termly ***in advance***. The Music Service works on the three-term school year; Autumn (13 lessons), Spring (11 lessons) and Summer (12 lessons). Refunds will be made, if necessary, at the end each academic term for undeliverable lessons.

Once lessons have commenced, lessons for the following term will be ***re-registered automatically*** term on term, and year on year unless a de-registration has been requested.

Your child will receive an annual report in the summer term, written by their teacher which explains what they have achieved during the academic year.

## LMS DigiTeach

We understand that schools are under immense pressures at the moment, and many do not have the space to accommodate visiting tutors and their equipment. What better way is there, but to use LMSDigiTeach as the continued method of delivery to those pupils at this time.

All the same lesson options are available and you must sign, upon registration, to say you've read and understood the Parent Protocol document for lesson delivery via LMSDigiTeach. Supplementary reading is advised from the Download section on the right-hand side of the learn at instrument section of our website

## About Our Teachers

All staff who work with your child or have access to their personal information have a current DBS/CRB certificate. All our teaching staff follow relevant schemes of work to deliver high quality lessons and engage in an annual CPD for ongoing support and training. All staff will annually undergo compulsory safeguarding training.

Our teachers can also encourage progression through a range of national level instrumental examinations, links to music centre and county ensembles.

## How Much Does It Cost

We only currently offer individual lessons.

	Cost Per Lesson	Autumn Term Costs	Spring Term Costs	Summer Term Costs	Cost For the Year
Individual 15	9.50	123.50	104.50	114.00	342.00
Individual 20	12.60	163.80	138.60	151.20	453.60
Individual 30	19.00	247.00	209.00	228.00	684.00
Shared 20	6.40	83.20	70.40	76.80	230.40
Shared 30	9.50	123.50	104.50	114.00	342.00
Group 30	6.10	79.30	67.10	73.20	219.60

## Remissions/Discounts

Please also complete the SpeedAdmin 'Tuition Voucher' if you believe the student is entitled to:

- Free School Meals
- School-paid, free tuition time
- School-paid, extra discount
- Looked After Child discount.

This flags up the student in the application process so we are able to amend the charges to the school or create the appropriate discount. We don't want you overpaying for tuition.

## How Do I Cancel Lessons

Lessons can be cancelled **at the end of term** but we require **half a term's notice** in order for the teacher to fill the space with a new student.

You must also provide written notice if your child is:

- transferring to an alternative school
- leaving at the end of year 11.

## When to give notice

To end tuition at the end of the relevant term, you must **'de-register'** the student from lessons in SpeedAdmin by:

Mid-Year Adjustment Deadline	Date effective from
Friday 22nd September 2023	Tuesday 31 <sup>st</sup> October 2023
Friday 10 <sup>th</sup> November 2023	Wednesday 3rd January 2024
Friday 23rd February 2024	Tuesday 16 <sup>th</sup> April 2024
Friday 26 <sup>th</sup> April 2024 (Yr 11,12 and 13 only)	Monday 3 <sup>rd</sup> June 2024

If a de-registration request has not been received, registration for the following term will commence and invoices will be raised for payment as stipulated in the [Terms and Conditions](#)

## Continuing lessons after year 13

Although lessons and ensemble memberships will automatically be **cancelled at the end of year 13** due to GDPR regulations, if you wish tuition or group membership (Music Centre/County Groups) to continue, the student will be required to create their own account in SpeedAdmin and simply register themselves.

## Instrument Hire

Instruments can be hired from £17.50 per term. Please see the instrument hire section on our website for further information.